

February 2020



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Dear Applicant

**RE: POSITION OF LEARNING ZONE: Inclusion and Engagement Manager**  
**37 hours per week / Term Time only plus one week**  
**KES/DC Scale 7: £22,542 - £25,647 p.a. pro rata**

Thank you for your interest in a position at this school. I hope that this letter and the job description will provide you with enough information to make an application.

You are invited to apply for this position by completing the application form and include an accompanying letter in which you outline the reasons for your interest in this post, and the experiences you have which equip you to undertake this position successfully.

King Ethelbert School is committed to safeguarding and promoting the welfare of children. This position is, therefore, subject to an enhanced Disclosure and Barring Service (DBS) check.

Please note that the closing date for applications is **Monday 2<sup>nd</sup> March 2020 at 12:00 noon.**

I look forward to hearing from you.

Yours sincerely

**Mrs V Willis**  
**Head of School**